

VINCENT B. CHARLESTON

Warner Robins, Georgia | (770) 576-5697 | vincent.charleston@gmail.com | vincentcharleston.com

Audio Engineer | Media Producer | Voice Artist | Creative Technologist

PROFESSIONAL SUMMARY

Multidisciplinary audio and media professional with experience spanning audio engineering, voice recording, music production, media production, AI training data, digital content creation, and creative technology. Produces broadcast-quality audio, voice recordings, and multimedia assets while supporting AI-driven projects requiring technical accuracy, consistent quality standards, and clear communication. Manages production workflows from concept through final delivery across independent productions, distributed creative teams, and AI-focused environments.

CORE COMPETENCIES

Audio Engineering • Voice Recording & Voice-Over • Dialogue Editing & Audio Restoration • Vocal Production • Mixing & Mastering • Music Production • Video Editing & Post-Production • AI Voice Projects • Audio Quality Evaluation • Quality Assurance • Creative Direction • Production Planning • Remote Collaboration

TECHNICAL SKILLS

Audio Production: Pro Tools, Cubase Pro, iZotope RX, iZotope Ozone, FabFilter Suite, Waves Plugins, Slate Digital Plugins, UAD Plugins, Melodyne

Production Capabilities: Audio cleanup & restoration, dialogue cleanup, vocal production, mixing, mastering, MIDI programming, sound design, loudness normalization, broadcast audio preparation

Video & Creative Technology: DaVinci Resolve Studio, audio-for-video, content production, Generative AI Fundamentals, AI content evaluation, digital production workflows

PROFESSIONAL EXPERIENCE

Founder | Audio Engineer | Media Producer | Creative Technologist | September 2021 - Present

Vinkira Media Group | Warner Robins, Georgia

- Lead end-to-end multimedia projects spanning audio production, video editing, voice recording, post-production, and branded digital content.
- Record, edit, restore, and enhance dialogue and voice recordings using professional production techniques for broadcast-quality clarity and consistency.
- Develop creative solutions combining audio engineering, music production, visual media, and storytelling for branding, educational content, promotional campaigns, and digital publishing.
- Manage production lifecycles including planning, scripting support, recording, editing, revisions, quality assurance, and final delivery.

Music Producer | Audio Engineer | Ongoing

Silverblaq Studios / Silverblaq Records | Remote

- Produce original instrumentals, commercial music, spoken-word productions, and multimedia audio for independent releases and digital media projects.
- Engineer vocal recording, editing, comping, tuning, timing correction, noise reduction, mixing, mastering, and detailed session preparation.
- Apply critical listening and audio restoration techniques to improve clarity, tonal balance, consistency, and translation across playback environments.

Voice-Over Contributor | November 2024 - February 2026

Outlier AI | Remote

- Recorded scripted speech and spoken-word content for AI training datasets while meeting detailed recording specifications and quality requirements.
- Maintained consistent articulation, pacing, pronunciation, microphone technique, and recording quality; performed self-review before submission.
- Interpreted prompts and changing production instructions to support structured AI speech-data and content-evaluation workflows.

Search Quality Rater | 2022 - 2025

SDL / Welocalize | Remote

- Evaluated search results and digital content for quality, usefulness, accuracy, and alignment with user intent using structured evaluation guidelines.
- Applied analytical reasoning, independent judgment, and consistent quality standards in a remote production environment.

Marketing Apprentice (Content & Media Production) | December 2021 - March 2022

Acadium | Remote

- Supported video editing, creative content development, and digital media production for small-business marketing initiatives.

EDUCATION

Master of Business Administration, Accounting & Finance - American InterContinental University | Magna Cum Laude | GPA: 3.75

Bachelor of Business Administration, General Business - Fort Valley State University | Cum Laude | GPA: 3.12

PROFESSIONAL DEVELOPMENT

Databricks Academy - Generative AI Fundamentals | Acadium Marketing Apprenticeship Certificate

PORTFOLIO

Portfolio: vincentcharleston.com | Selected audio engineering, voice, music production, AI voice recording, and media production samples.